



# TOWN OF EAST WINDSOR

PLANNING & DEVELOPMENT DEPARTMENT

11 RYE STREET, P.O. BOX 389

BROAD BROOK, CT. 06016

PHONE: (860) 623-6030

TOWN PLANNER LAURIE WHITTEN, CZEO, AICP

ZONING ENFORCEMENT OFFICER, (VACANCY)

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## MEMORANDUM

**TO:** Joanne Slater - Town Clerk  
**FROM:** Peg Hoffman, Administrative Clerk, Planning and Development Dept.  
**DATE:** October 19, 2016  
**SUBJECT:** **Cancellation of October 27, 2016  
Conservation Commission Meeting**

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The Conservation Commission Regular Meeting scheduled for **Thursday, October 27, 2016** has been cancelled and rescheduled due to a location change.

The next Regular Meeting is scheduled for **Thursday, DECEMBER 22, 2016**, starting at 6:30 p.m. in the Town Hall Meeting Room, 11 Rye Street, Broad Brook, CT. (November Meeting cancelled due to Thanksgiving Holiday)

cc: Robert Maynard, First Selectman  
Laurie Whitten, Town Planner  
Conservation Commission Members